

**MYRTLE TRACE HOMEOWNERS ASSOCIATION  
CONWAY, SOUTH CAROLINA**

BOARD OF DIRECTOR'S MEETING – July 21, 2010

**CALL TO ORDER:** The meeting was called to order by Board President Cathy McElroy at 9:00 a.m.

**ATTENDANCE:**

Board Members present were Sheilah Reynolds, Sally Herstine, Jack Von Deck and Cathy McElroy. Committee Members present were Pat Hosford – Architectural Review Committee, Ted Ackley – Communications Committee, and Lyle Kershner - Property Committee. Also present were Dan Seeds and Lee Besemer, and guest Tom Gray.

The Board honored the memory of the following deceased residents:

Vern Wruble – 6/18/10  
Miriam Heintzman – 6/28/10  
Frank Petrucelli – 7/6/10

The Board welcomed the following new residents to the community:

Patricia and William Thornhill – 120 Cedar Ridge Lane  
Gary Michael Kyes – 230 Cedar Ridge Lane

The draft minutes of the June 16, 2010, meeting were reviewed. **Cathy McElroy moved and Jack Von Deck seconded that the minutes be approved as corrected. All were in favor and the motion passed unanimously.**

**Cathy McElroy moved and Jack VonDeck seconded that the minutes will continue to be written in the revised manner as per Roberts Rules of Order.**

**ARCHITECTURAL REVIEW COMMITTEE**

The written report of the Architectural Review Committee was accepted.

**PROPERTY COMMITTEE**

The written report of the Property Committee was accepted.

**COMMUNICATIONS COMMITTEE**

The written report of the Communications Committee was accepted.

**BOARD OF DIRECTORS BUSINESS ITEMS**

**TREASURER'S REPORT**

The Board agreed that the resurfacing fund should be designated as such on the Treasurer's Report. Dan Seeds will look into it.

The Treasurer's Report be accepted as submitted and filed for audit. All were in favor and the motion passed unanimously.

**UNFINISHED BUSINESS**

A. Revised Annual Minutes: These minutes will be revised according to the new format and distributed via email to all Board Members.

NEW BUSINESS

- A. Correspondence: Cathy McElroy read a thank you note from Shepherd of the Sea Lutheran Church for a memorial donation.
- B. **Cathy McElroy moved and Jack Von Deck seconded that the Board not accept the proposal for a presentation submitted from Heartland Hospice Services.**
- B. ARC Items: Pat Hosford, Chair Person, reported the following:
- She has composed an article for News & Views explaining the proper method of recording a complaint and the policy on anonymous complaints.
  - The Committee is currently looking into an alternate material to replace the vertical cedar siding currently used and will report back to the Board.
  - The Committee is discussing adding Landmark architectural shingles to the list of approved roof shingles. This would show on an amended ARC Guidelines which is due to be amended and reissued.
- C. Property Committee Items: Lyle Kershner, Chair Person, reported the following:
- A drainage problem exists at 105 Dogwood Circle and he recommended corrective action. **Cathy McElroy moved and Sheilah Reynolds seconded that the catch basins be enlarged in the developer-installed system on Berry Tree, Hickory and Dogwood and that it be confirmed that there is clear passage through the conduit to Lake Oriole. All were in favor and the motion passed unanimously.**
  - Lyle reported that debris was cleared from the sump pump catch basins in the flooded areas around 111 and 115 Hickory and it should not cause any further problem. Dan will prepare a letter to the residents explaining the findings in this matter.
  - The Committee is considering planting perennial plants at entranceways rather than annuals to realize a cost savings. The Board encouraged them to get suggestions from the Garden Club and include it in the last budget cycle.
- D. Annual Meeting: Sheilah Reynolds discussed several possible changes to the paper work involved with the Annual Meeting in order to save time, money, filing space and natural resources. This discussion will continue in the next several months.

**Jack Von Deck moved and Sally Herstine seconded that the meeting be adjourned at 11:15 a.m. All were in favor and the motion passed unanimously.**

Respectfully Submitted,

Lee Besemer